

JOB Announcement

Precious Women is a local Christian organization in Phnom Penh Cambodia, working along-side women who are being exploited in the Entertainment Industry within Karaoke Bars and Beer Gardens.

Vision: To see all exploited women working in Cambodia’s entertainment industry live with dignity, equality and hope.

Mission: To empower women to improve their lives and work in an environment free from sexual and economic exploitation.

Precious Women is looking for passionate and qualified Khmer candidates to fill the following positions:

Position Title:	1 Outreach Program Coordinator
Location:	Phnom Penh
Responsibility and Duties	
<ul style="list-style-type: none"> o Oversee Night Outreach, Women Fellowship party, Empowerment Training, Special Events (Christmas, Valentines and Women’s Day parties) and Voice of Hope project. o In charge of Voice of Hope Program (speak at the radio station, create topics, invite guest speakers to talk on the radio) o Follow up with callers and make community home visits to our callers o Provide gifts for callers, guest speakers and event calendars for our callers o Produce spot/video and drama for the radio live show o Build good relationships with chief leaders and appoint a group listener in the community o Create planning and budgeting for these programs together with Outreach Program team and Director o Host and present orientation about Precious Women/Outreach Program and especial for Outreach policy. o Maintain good relationship with donors and visitors who have joined the Outreach Program and visited Precious Women. o Mentor, coach and supervise the Fellowship staff, Empowerment Trainers and volunteers. o Communicate and share information with Social Media Officer to promote the Outreach program. 	
Job Requirement	
<ul style="list-style-type: none"> o Strong faith in Christian (men and women can apply) o Good with speaking and writing in English o Bachelors Degree of Management/ International communication/Social worker or related field o Minimum 1-year experience in an above listed field and radio experience would be helpful o Ability to build good relationships and work professionally with women, staff and another NGO’s o Have basic knowledge and skills of computer, internet, email, Microsoft Office (Word, Excel, PowerPoint ...). o Ability for coaching, supervision to our staff and problems solving with the women/staff o Ability to flexible and adapt with the team work and women o Ability to create new topic and new dram/song for the radio o Ability to speak at the radio and ability invite to guest speakers from other NGOs o Able take independent action and carry out plans o Serve and promote the vision, mission, core values and strategic plan of Precious Women o Willing to work with the clients who are from difference background and low education. o Willing to learn new skills internal and external organization to improve productivity. 	

All interested candidates can submit CV before 17 November 2017 to:

Email: info@preciouswomen.org Phone: + (855) 89 270 470/ 16 394 006/ 89 378 498



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